

# SAP Ariba

# SLP Role:



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2.	SUPPLIER REGISTRATION	3

ENOC Complex Sheikh Rashid Road P.O. Box: 6442, Dubai, United Arab Emirates T: +971 4 337 4400 | F: +971 4 313 4902



## 1. Overview and Objective

This course is designed to provide an overview of the scenario Supplier Registration.

At the end of this module, you will learn

• Supplier Registration

ENOC Complex Sheikh Rashid Road P.O. Box: 6442, Dubai, United Arab Emirates T: +971 4 337 4400 | F: +971 4 313 4902



## 2. Supplier Registration

Explanation	Screenshot				
Supplier Registration					
<ol> <li>Click on Click Here link to navigate to supplier portal.</li> <li>Input Help: Once External Request approved &amp; Internal Request submitted, System will be triggered supplier Registration &amp; supplier will get Registration Notification on email. supplier will click on link &gt; login &gt;then filled out supplier registration questionnaires &amp; submit response.</li> </ol>	<ul> <li>Compose</li> <li>Inbox 11,977</li> <li>Starred</li> <li>Snoozed</li> <li>Important</li> <li>Sent</li> </ul> Meet <ul> <li>New meeting</li> <li>Join a meeting</li> <li>Join a meeting</li> <li>Hangouts</li> <li>pratik ~ +</li> <li>manikanta payyavula si 7 838 754</li> </ul>	Search mail         Invitation: Register to become a supplication: Register to become a supplication: Register as a supplication of the search of the searc			
Supplier Registration					



Explanation	Screenshot
	SAP Ariba Network 🗕
2 Fill Username	SAP Ariba 📉
2. Thi Osemane.	Supplier Login
	Test_ <u>ihonstephe1999</u>
	2
Supplier Registration	



Explanation	Screenshot			
	SAP Ariba Network 🗸			
	SAP Ariba 📈			
3. Fill Password.	Supplier Login			
	Test <u>jhonstephe1999</u>			
	•••••			
	Login 3			
Supplier Registration				



Explanation	Screenshot
	SAP Ariba Network -
4. Click on Login.	SAP Ariba 📉
Input Help: Supplier will be filled out Login credential's i.e., Username &	Supplier Login
Password & will logged in	Test_jhonstephe1999
	••••••
	Login
	Now to Ariba2
Supplier Registration	



Explanation	Screens	hot			
		Test Site		०, 🐵 🖶	e o pr
E After legin gunnligh	Acting as: UNUN'STEPHE Download Tutorials Update Profile	Welcome to the ENOC Ariba Site. This site assists in identifying work in an effort to ensure market integrity.	ld class suppliers who are market leaders i	in quality, service, and cost. Ariba, In-	stop c. administers this site
5. After login supplier will access supplier dashboard		Events Title ID End Time 4 Redistration Questionnaires	Event Type No items	Participated	
	3	Title         ID           ▼ Status: Open (1)         Supplier registration questionnaire           Outalification Questionnaires         Doc16060227	End Time 4	Commodity Regions (no value) All All Regi	Status
		Tile ID End Time 4	Commodity No items	Regions State	5
Supplier Registration					
	< sap			Test Site	
6. Click on Supplier registration questionnaire.	Acting as: J Download Tut Update Profile	HON STEPHE	Welcome to the in an effort to	he ENOC Ariba s ensure market i	Site. This site integrity.
Supplier will access			Events	ID	End Time
supplier Registration questionnaires by					
clicking on supplier			Registration	Questionna	aires
registration questionnaires.			Title	(4)	
			Supplier registre	pen (1) ation questionn	aire
			Qualification	n Q 6 tionn	aires
			Title	ID	End Time ↓
Supplier Registration					

Emirates National Oil Company Ltd. (ENOC) L.L.C.

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Explanation	Screenshot			
	< SAP	Test Site		
	Acting as: JHON STEP	HE		
Attachment.	Console	Doc160962277 - Supplier registration question		
Input Help:	Event Messages Event Details Response History	All Content		
Supplier will download	Response Team	Name 1		
User guidelines &		▼ 2 Supplier User Guidelines		
Attached signed	▼ Event Contents	2.1 User Guidelines 🛅 References 🗸		
declaration form	All Content	2.2 Attach signed Declara References ✓		
	1 Brief & Checklist	2.3 Name of undersigned 🖆 Attachment.xlsx *		
	2 Supplier User	2.4 Designation of unders, Download all 12		
	f Guidel	▼ 3 Supplier Information		
Supplier Registration				
	< SAP	Test Site		
	Acting as: JHON STEPHE			
	Console	Doc160962277 - Supplier registration questionnaire		
13 Click on Attach a	Event Messages Event Details A Response History	ll Content		
file.	Response Team	I.1. Entries uneccuss Commission brief & checklist)		
	▼ Event Contents	1.2 I HEREBY ACCEPT AND CONFIRM THAT I * Vor		
	All Content	HAVE READ BRIEF & CHECKLIST     1es       V     2 Supplier User Guidelines		
	1 Brief & Checklist	2.1 User Guidelines 🖩 References 🗸		
	2 Supplier User Guidel	2.2 Attach signed Declaration Form  Attach a file  *Attach a file		
	2 Supplier Information	2.3 Name of undersigned		
	s supplier miormation	(*) indicates a required field		
Supplier Registration				



Explanation	Screenshot				
	< SAP	Test Site			
	Acting as: JHON STEPHE				
	Console	Doc160962277 - Supplier registration c	questionnaire		
14. Fill Name of undersigned.	Event Messages Event Details Response History Response Team	All Content Name 1			
	▼ Event Contents	2.1 User Guidelines  ■ References ∨			
	All Content	2.2 Attach signed Declaration Form  References	* 🖄 document1.docx $\checkmark$ Update file Delete file		
	1 Brief & Checklist	2.3 Name of undersigned	*		
	2 Supplier User	2.4 Designation of undersigned	*		
	Guidet	▼ 3 Supplier Information			
Supplier Registration					
	< SAP	Test Site			
	Acting as: JHON STEPHE				
	Console	Doc160962277 - Supplier registration c	questionnaire		
15. Fill Designation of undersigned.	Event Messages Event Details Response History	All Content			
	Response Team	Name †			
	▼ Event Contents	▼ 2 Supplier User Guidelines			
	All Content	2.1 Oser Guidelines  References	★ 🕅 document1.docx ∨ Update file Delete file		
	1 Brief & Checklist	2.3 Name of undersigned	* JHON STEPH		
	2 Supplier User	2.4 Designation of undersigned	1		
	Guidel	▼ 3 Supplier Information	15		
	3 Supplier Information	(*) indicates a required field	*		
Supplier Registration					
16 Fill Supplier Name					
10. I III Supplier Marile.	< SAP	Test Site			
	Acting as: JHON STEPHE				
Input Help:	Console	Doc160962277 - Supplier registration q	uestionnaire		
Supplier will be filled	Event Messages Event Details	All Content			
Mandatary sugations in	Response History Response Team	Name †			
manuatory questions In	The Event Contents	3 Supplier Information	*		
Supplier information	Event Contents	3.1 Supplier Name	TRL PVT .LTD		
section	1 Prief & Charklist	3.3 Parent Company name	(16)		
	1. Difer of OrleckaSt	in a second s			
Supplier Registration					



17. Fill Alternate       Image: Juli Statut         Console       ID Doc160982277 - Supplier registration questionnaire         Image: July Statut       All Content         Image: July Statut       Image: July Statut         Supplier Registration       Image: July Statut         Image: July Statut       Image: July Statut	Explanation	Screenshot		
17. Fill Alternate         Name.         17. Fill Alternate         Name.         18. Fill Parent Company name.         18. Fill Parent Company name.         19. Supplier Registration         10. Content Negree Num         10. Content Negree Num         10. Content Negree Num         10. Content Negree Num         10. Supplier Registration         10. Content Negree Num         10. Supple Intere         10. Supple Intere         10. Supple Intere		< SAP	Test Site	
17. Fill Alternate Name.       Console       © Doc160962277 - Supplier registration questionnaire         17. Fill Alternate Name.       Al Content         For Contents       1 Supple formation         1 Supplier Registration       1 Supple formation         Supplier Registration       23 Almost content         1 Supple formation       1 Supple formation         18. Fill Parent Company name.       Image: Supplier registration questionnaire         Image: Supplier Registration       Image: Supplier Registration         Supplier Registration       Image: Supplier Registration         Image: Registration       Image: Registration		Acting as: JHON STEPHE		
17. Fill Alternate Name.       Lever Marages Ever Decision Name for the provide Name Provide Na		Console	Doc160962277 - Supplier registration qu	estionnaire
Name.       Image Internation         Image Internation       Image Internatinternation <td>17. Fill Alternate</td> <td>Event Messages Event Details</td> <td>All Content</td> <td></td>	17. Fill Alternate	Event Messages Event Details	All Content	
Supplier tormation	Name.	Response History Response Team	Name 1	
Image: Supplier Registration         Image: State Locates         18. Fill Parent Company name.         Image: State Locates         Image: State Locat		5 10 1 1	▼ 3 Supplier Information	*
All Content       1.2. Attents name       UNL (PP         1       Bief & Checklint       2.3. Priorith Company name       Image: Company of Company (Company)         Supplied Registration       3.4 Year of establishment of your company)       Image: Company (Company)       Image: Company)         18. Fill Parent Company name.       Image: Console       Image: Doc160962277 - Supplier registration questionnaire         Image: Doc160962277 - Supplier registration questionnaire       Image: Doc160962277 - Supplier registration questionnaire         Image: Doc160962277 - Supplier registration questionnaire       Image: Doc160962277 - Supplier registration questionnaire         Image: Doc160962277 - Supplier registration questionnaire       Image: Doc160962277 - Supplier registration questionnaire         Image: Doc160962277 - Supplier registration questionnaire       Image: Doc160962277 - Supplier registration questionnaire         Image: Doc160962277 - Supplier registration questionnaire       Image: Doc160962277 - Supplier registration questionnaire         Image: Doc160962277 - Supplier registration       Image: Doc160962277 - Supplier registration         Image: Doc160962277 - Supplier registration       Image: Doc160962277 - Supplier registration         Image: Doc160962277 - Supplier registration       Image: Doc160962277 - Supplier registration         Image: Doc160962277 - Supplier registration       Image: Doc160962277 - Supplier registration         Image: Doc160962277 - Suppl		✓ Event Contents	3.1 Supplier Name	
1       Barl & Creatistic         2.1       Fatter Company fatting         3.1       Supplier Registration         Test Sile         18.       Fill Parent         Company name       Image: JHON STEPHE         Company name       Image: JHON STEPHE         Supplier Information       Image: JHON STEPHE         Company name       All Content         Report Contents       Image: JHON STEPHE         Image: Supplier Information       Image: JHON STEPHE         Supplier Registration       Image: JHON STEPHE         Supplier Registration       Image: JHON STEPHE         Supplier Registration       Image: JHON STEPHE         Image: JHON STEPHE       Image: JHON STEPHE		All Content	3.2 Alternate name	
supplier Registration         18. Fill Parent Company name.         Image: User         Image: Us		1 Brief & Checklist	3.3 Parent Company name	
Supplier Registration         18. Fill Parent Company name.         Image: JHON STEPHE Console         Image: JHON STEPHE Company name.         Image: JHON STEPHE Console         Image: JHON STEPHE Supplier Information         Image: JHON STEPHE         Supplier Information         Image: JHON STEPHE         Supplier Registration         Image: JHON STEPHE		2 Supplier User	3.4 Year of establishment of your company?	
18. Fill Parent Company name.       Image: Company series of the series of	Supplier Registration			
Acting asr. JHON STEPHE         Console       Doc160962277 - Supplier registration questionnaire         Event Details       All Content         Response Team       All Content         V Event Contents       3.1 Supplier Information         1 Brief & Checklat       3.2 Attenue         2 Supplier Information       Tat. LPP         1 Brief & Checklat       3.3 Patent Company name         2 Supplier User       3.4 Vear of establishment of your company?         Supplier Reggistration       Vear of establishment of your company?         Supplier Reggistration       Vear of establishment of your company?         Supplier Reggistration       Test Site		< SAP	Test Site	
18. Fill Parent Company name.       Console       Doc160962277 - Supplier registration questionnaire         Event Messages Event Decals       All Content         Response Team       It is supplier Information         V Event Contents       3.1 Supplier Information         1 Brief & Checklat       3.2 Alternate name         1 Brief & Checklat       3.3 Parent Company name         2 Guidel.       Ver of establishment of your company?         Stopplier Registration       It is A Ardress         Control       Test Site         Ating ms: JHON STEPHE       Test Site		Acting as: JHON STEPHE		
18. Fill Parent Company name.       Funt Messages Bund Details Response Hatory Response Hatory Period Contents       All Content         1 Supplier Information       1 Supplier Information         2 Supplier Varies       3.1 Supplier Information         3.1 Supplier Name       Total LPP         3.2 Alternate name       Total LPP         3.3 Farent Company name       Total LPP         3.4 Vear of establishment of your company?       Sibox More         3.5 Supplier Reegistration       Country: Traded Areab Exercisive (AE)         Test Site		Console	Doc160962277 - Supplier registration qu	estionnaire
Company name.	18. Fill Parent	Event Messages Event Details	All Content	
Supplier Registration      (EXECUTE Contents     All Content     All Content     All Content     Supplier Name     TRL PVT LTD     TRL PVT LTD     All Content     All Content     Supplier Name     TATA LPP     TATA LPP     Acting as: JHON STEPHE     Test Site	Company name	Response History Response Team	Name †	
v Event Contents     3.1 Suppler Name     TRL PVT LTD       All Content     3.2 Attenate name     TATA LPP       1 Brief & Checklist     3.3 Parent Company name     TATA L       2 Supplier User     3.4 Year of establishment of your company?     Image: Show More       3 Supplier Registration     Test Site	company name.		▼ 3 Supplier Information	*
All Content 3.2 Alternate name TATA LPP		<ul> <li>Event Contents</li> </ul>	3.1 Supplier Name	* TRL PVT .LTD
1. Birlé & Checklat     3.3. Parent Company name     1.177.1       2. Supplier User     3.4. Year of establishment of your company?     1.8       3.4. Year of establishment of your company?		All Content	3.2 Alternate name	TATA LPP
2 Supplier User GuideL     3.4 Year of establishment of your company?     188       *Show More Country:     *Show More Country:     *Show More Country:       *Supplier Registration		1 Brief & Checklist	3.3 Parent Company name	TATA 1
Image: Supplier Registration     Test Site       Acting as: JHON STEPHE     Country:		2 Supplier User Guidel	3.4 Year of establishment of your company?	*Show More
Supplier Registration           Keing as: JHON STEPHE			2.5 Address	Country: Inited Arab Emirator (AE)
Acting as: JHON STEPHE	Supplier Registration			
Acting as: JHON STEPHE		< SAP	Test Site	
		Acting as: JHON STEPHE		
Console 🛛 Doc160962277 - Supplier registration questionnaire		Console	Doc160962277 - Supplier registration qu	estionnaire
19. Fill Year of Event Messages Event Details All Content	19. Fill Year of	Event Messages Event Details	All Content	
establishment of vour Response Team Name 1 Name 1	establishment of vour	Response History Response Team	Name 1	
company/2	company?		▼ 3 Supplier Information	*
v Event Contents     3.1 Supplier Name     TRL PVT LTD	company:	▼ Event Contents	3.1 Supplier Name	TRL PVT .LTD
All Content 3.2 Alternate name		All Content	3.2 Alternate name	
1 Brief & Checklist 3.3 Parent Company name TATA 1		1 Brief & Checklist	3.3 Parent Company name	TATA 1
2 Supplier User GuideL 3.4 Year of establishment of your company? 2014 *Show More		2 Supplier User Guidel	3.4 Year of establishment of your company?	2014
3 Supplier Information 3.5 Address Country: United Arab Em (AE) ~		3 Supplier Information	3.5 Address (*) indicates a required field	Country: United Arab Em (19)(AE)
Supplier Registration				



Explanation	Screens	hot			
	< SAP	Test Site			
	Acting as: JHON STEPHE				
	Console	Doc160962277 - Supplier registration que	stionnaire		
20. Fill Street.	Event Messages Event Details Response History Response Team	All Content			
	▼ Event Contents	3.5 Address	*Show More Country: United Arab Emirates (AE)		
	All Content	3.6 Street	* AB ROAD		
	1 Brief & Checklist	3.7 Street2	BC ROAD 20		
	_ Supplier User	3.8 Street 3	GM ROAD		
Supplier Registration					
	< SAP	Test Site			
	Acting as: JHON STEPHE				
	Console	Doc160962277 - Supplier registration que	estionnaire		
21. Fill Street2.	Event Messages Event Details Response History	All Content			
	Response Team	Name İ	*Show More		
	▼ Event Contents	3.5 Address	Country: United Arab Emirates (AE)		
	All Content	3.6 Street	* AB ROAD		
	1 Brief & Checklist	3.7 Street2	BC ROAD		
	2 Supplier User Guidel	3.8 Street 3	GM ROAD		
		3.9 Are you from UAE/NUN UAE	UAE		
Supplier Registration					
	< SAP	Test Site			
	Acting as: JHON STEPHE				
	Console	Doc160962277 - Supplier registration que	estionnaire		
	Event Messages Event Details	All Content			
22. Fill Street 3.	Response History Response Team	Name †	Chara Mara		
	▼ Event Contents	3.5 Address	Country: United Arab Emirates (AE)		
	All Content	3.6 Street	* AB ROAD		
	1 Brief & Checklist	3.7 Street2	BC ROAD		
	2 Supplier User Guidel	3.8 Street 3	GM ROAD		
	3 Supplier Information	3.9 Are you from UAE/NON UAE	UAE V 22		
		(*) indicates a required field			
Supplier Registration					



Explanation	Screenshot			
	< SAP	Test Site		
	Acting as: JHON STEPHE			
	Console	Doc160962277 - Supplier registration questionnaire		
	Event Messages Event Details Response History	t Messages It Details All Content sonse History Sonse Team Name 1		
ZJ. FIII PU DUA.	Response realit	3.6 Street	* AB ROAD	
	▼ Event Contents	3.7 Street2	BC ROAD	
	All Content	3.8 Street 3	GM ROAD	
	1 Brief & Checklist	3.9 Are you from UAE/NON UAE	* UAE V	
	2 Supplier User	3.10 PO Box	123456	
	Guidet	▼ 4 Contact Details	23	
	3 Supplier Information	(*) indicates a required field	44-	
Supplier Registration				
24. Fill Contact First Name.	< SAP	Test Site		
	Acting as: JHON STEPHE			
Input Holp	Console	Doc160962277 - Supplier registration q	uestionnaire	
Supplier will be filled	Event Messages Event Details Response History	All Content		
out all *Mark i.e.,	Response Team	▼ 4 Contact Details		
Mandatory questions in	▼ Event Contents	4.1 Contact Title	Mr. V	
contact details section	All Content	4.2 Contact First Name	* JHON	
contact details section	1 Brief & Checklist	4.3 Contact Last Name	* STEPHE 24	
	_ Supplier User	4.4 Designation	* MANAGER	
Supplier Registration	<u> </u>			
	< SAP	Test Site		
	Acting as: JHON STEPHE			
	Console	Doc160962277 - Supplier registration q	uestionnaire	
25. Fill Contact Last	Event Messages Event Details	All Content		
Name	Response History Response Team	Name †		
Nume:		4 Contact Details		
	<ul> <li>Event Contents</li> </ul>	4.1 Contact Title	\_Mr. ↓ ★	
	All Content	4.2 Contact First Name		
	1 Brief & Checklist	4.3 Contact Last name		
	2 Supplier User Guidel	4.5 Country code	UAE (AE)	
			/ · · ·	
Supplier Registration				



Explanation	Screenshot			
	< SAP	Test Site		
	Acting as: JHON STEPHE			
	Console	Doc160962277 - Supplier registration ques	stionnaire	
	Event Messages Event Details Response History	All Content		
26. Fill Designation.	Response Team	Name † • 4 Contact Details		
	▼ Event Contents	4.1 Contact Title	Mr. V	
	All Content	4.2 Contact First Name	* JHON	
	1 Brief & Checklist	4.3 Contact Last Name	* STEPHEI	
	2 Supplier User	4.4 Designation	* MANAGER	
	~ Guidel	4.5 Country code	UAE (AE) 26 ~	
	3 Supplier Information	(*) indicates a required field		
Supplier Registration				
	< SAP	Test Site		
	Acting as: JHON STEP	1E		
	Console	Doc160962277 - Supplier registration	n questionnaire	
27. Click on Country	Event Messages Event Details Response History	All Content		
code drop down and select UAE.	Response Team	Name 1		
	Event Contents	4.1 Contact Title	Mr. V	
	All Content	4.2 Contact First Name	* JHON	
	1 Brief & Checklint	4.3 Contact Last Name	* STEPHE	
		4.4 Designation	* MANAGER	
	2 Supplier Oser Guidel	4.5 Country code	UAE (AE)	
	3 Supplier Information	(*) indicates a required field		
		( ) marcates a requirea neta		
Supplier Registration				
	< SAP	Test Site		
	Acting as: JHON STEPHE			
	Console	Doc160962277 - Supplier registration que	stionnaire	
28 Fill Contact Email	Event Messages Event Details	All Content		
	Response History Response Team	Name †		
		4.4 Designation	* MANAGER	
	Event Contents	4.5 Country code	UAE (AE)	
	All Content	4.6 Contact Email	pratikthorat1999@gmail.com	
	1 Brief & Checklist	4.7 Area code	234567	
	2 Supplier User	4.8 Contact Phone	23456	
Supplier Registration				



Explanation	Screenshot		
	< SAP	Test Site	
	Acting as: JHON STEPHE		
	Console	Doc160962277 - Supplier registration que	stionnaire
	Event Messages Event Details Response History	All Content	
29. THI Area coue.	Response Team	Name †	*(
	- Frank Castanta	4.4 Designation	MANAGER
	VEVent Contents	4.5 Country code	UAE (AE)
	All Content	4.6 Contact Email	pratikthorat1999@gmail.com
	1 Brief & Checklist	4.7 Area code	234567
	2 Supplier User Guidel	4.8 Contact Phone	* 23456 29
		4.9 Extension	2345678
Supplier Registration			
	< SAP	Test Site	
	Acting as: JHON STEPHE		
	Console	Doc160962277 - Supplier registration ques	tionnaire
	Event Messages Event Details	All Content	
30. Fill Contact Phone.	Response Team	Name †	
		4.4 Designation	* MANAGER
	▼ Event Contents	4.5 Country code	UAE (AE)
	All Content	4.6 Contact Email	pratikthorat1999@gmail.com
	1 Brief & Checklist	4.7 Area code	234567
	2 Supplier User	4.8 Contact Phone	23456
	Guidet	4.9 Extension	2345678 30
	3 Supplier Information	(*) indicates a required field	
Supplier Registration	,		



Explanation	Screenshot			
	< SAP	Test Site		
	Acting as: JHON STE	PHE		
	Console	Doc160962277 - Supplier regist	ration questionnaire	
	Event Messages Event Details Response History	All Content		
31. Fill Extension.	Response Team	Name 1	* MANAGER	
	▼ Event Contents	4.5 Country code		
	All Content	4.6 Contact Email	pratikthorat1999@gmail.com	
	1 Brief & Checklist	4.7 Area code	234567	
	Supplier User	4.8 Contact Phone	* 23456	
	2 Guidel	4.9 Extension	2345678	
	3 Supplier Informa	tion (*) indicates a required field	31	
		1		
Supplier Registration				
	< SAP	Test Site		
	Acting as: JHON STEPHE			
	Console	Console 🛛 Doc160962277 - Supplier registration questionnaire		
32 Fill Mobile Number	Event Messages Event Details Response History	All Content		
	Response Team	Name †	204567	
	▼ Event Contents	4.8 Contact Phone	* 23456	
	All Content	4.9 Extension	2345678	
	1 Brief & Checklist	4.10 Mobile Number	<b>*</b> 9876543654	
	2 Supplier User Guidel	4.11 Fax Number	23456734 32	
		5 Legal incorporation documents		
Supplier Registration				
	< SAP	Test Site		
	Acting as: JHON STE	PHE		
	Console	Doc160962277 - Supplier regist	ration questionnaire	
	Event Messages Event Details	All Content		
33 Fill Fax Number	Response History Response Team	Name †		
55. Thirt dx Number.		4.7 Area code	234567	
	▼ Event Contents	4.8 Contact Phone	* 23456	
	All Content	4.9 Extension	2345678	
	1 Brief & Checklist	4.10 Mobile Number	* 9876543654	
	2 Supplier User Guidel	4.11 Fax Number	23456734	
	3 Supplier Informa	▼ 5 Legal incorporation documents	33	
		(*) indicates a required field		







Explanation	Screenshot			
	< SAP	Test Site		
	Acting as: JHON STEPHE			
	Console	Doc160962277 - Supplier registration que	estionnaire	
36. Fill Trade License	Event Messages Event Details Response History Response Team	All Content Name †		
Number.		4.10 Mobile Number	* Yes V	
	▼ Event Contents	4.11 Fax Number	23456734	
	All Content	▼ 5 Legal incorporation documents	*	
	1 Brief & Checkust	5.1 Do you have Trade Licencse?	Yes V	
	2 GuideL	5.4 Issuing Authority		
	3 Supplier Information	(*) indicates a required field	30	
Supplier Registration	ļ			
	( SAD	Test Site		
	Acting as: JHON STEPHE			
37. Fill Issuing	Console	Doc160962277 - Supplier registration questionnaire		
	Event Messages Event Details Response History Response Team	All Content		
Authority.		Name †		
	Event Contents	5.1 Do you have Trade Licencse?	* Yes v	
	All Content	5.3 Trade License Number	12345678765432	
	1 Brief & Checklist	5.4 issuing Automy 5.5 Start Date		
	2 Supplier User Guidel	5.6 Expiry Date		
Supplier Registration				
	< SAD	Test Site		
	Acting as: JHON STEL	PHE		
	Console	Doc160962277 - Supplier registr	ration questionnaire	
38. Click to search for	Event Messages Event Details	All Content		
Start Date	Response Team	Name †		
Start Date.		5.1 Do you have Trade Licencse?	* Yes 🗸	
	<ul> <li>Event Contents</li> </ul>	5.3 Trade License Number	* 12345678765432	
	All Content	5.4 Issuing Authority	* DEPARTMENT OF ECONOMIC DEVELO	
	1 Brief & Checklist	5.5 Start Date	Tue, 15 Sep, 2020	
	2 Supplier User Guidel	5.6 Expiry Date	Benter date: Mon, 3	
	3 Cumiliar Informa	5.7 TL classification Emirates	* Unspecified V	
Supplier Registration				



Explanation	Screenshot		
	< SAP	Test Site	
	Acting as: JHON STEP	ΗE	
	Console	Doc160962277 - Supplier registration	n questionnaire
39. Click to select Start	Event Messages Event Details	All Content	₩ ◀ Sep 20 ► ₩
	Response History Response Team	Name †	Sun Mon Tue Wed Thu Fri Sat
		5.1 Do you have Trade Licencse?	6 7 8 9 10 11 12
	▼ Event Contents	5.3 Trade License Number	20 21 22 23 24 25 26
	All Content	5.4 Issuing Authority	27 28 29 39 VEI
	1 Rrief & Checklist	FF 01 10 1	aa
Supplier Registration			
	< SAP	Test Site	
	Acting as: JHON STEP	ŧΕ	
	Console	Doc160962277 - Supplier registration	n questionnaire
40 Click on Expire	Event Messages Event Details	All Content	
40. Click on Expiry	Response History Response Team	Name 1	
Date.		5.1 Do you have Trade Licencse?	* Yes 🗸
	<ul> <li>Event Contents</li> </ul>	5.3 Trade License Number	* 12345678765432
	All Content	5.4 Issuing Authority	* DEPARTMENT OF ECONOMIC DEVEL
	1 Brief & Checklist	5.5 Start Date	Tue, 15 Sep, 2020
	2 Supplier User Guidel	5.6 Expiry Date	Fri, 1 Oct, 2021
	3 Supplier Information	5.7 TL classification Emirates	* Unspecified 40
		(*) indicates a required field	
Supplier Registration			
	< SAP	Test Site	
	Acting as: JHON STEPHE		
41. Click to select	Console	Doc160962277 - Supplier registration que	stionnaire
Expiry Date.	Event Messages Event Details	All Content	141 ◀ Oct 21 ► 141
	Response History Response Team	Name †	Sun Mon Tue Wed Thu Fri Sat
	- Frank Co. 1	5.1 Do you have Trade Licencse?	3 4 5 6 7 8 9
	Event Contents	5.3 Trade License Number	10 11 12 13 14 15 <b>41</b> 17 18 19 20 21 22 23
	Au Content	5 4 Issuind Authority	JEI OPMENT
Supplier Registration			



Explanation	Screenshot		
	< SAP	Test Site	
42. Click on TL classification Emirates	Acting as: JHON STEPH	1	
	Console	🗉 Doc160962277 - Supplier regi	istration questionnaire
	Event Messages Event Details Response History	All Content	
dropdown.	Response Team	Name †	
	▼ Event Contents	5.6 Expiry Date	Fri, 1 Oct, 2021
	All Content	5.7 TL classification Emirates	Unspecified V
	1 Brief & Checklist	5.8 TL Activities	(42)
Supplier Registration			
	< SAP	Test Site	
	Acting as: JHON STEP	ΙE	
	Console	Doc160962277 - Supplier r	egistration questionnaire
43 Click to select	Event Messages Event Details Response History Response Team	All Content	
Trade License - Dubai.		Name †	
	▼ Event Contents	5.6 Expiry Date	Fri, 1 Oct, 2021
	All Content	5.7 TL classification Emirates	* Unspecified V
	1 Brief & Checklist		* Unspecified
	2 Supplier User	5.8 TL Activities	Trade License 43 Dhabi
	GuideL	▼ 6 Commodity	Trade License -Ajman Trade License -Fujairah
Supplier Registration			
		Tost Sito	
	Acting as: JHON STEPHE		
	Console	Doc160962277 - Supplier registration	on questionnaire
	Event Messages Event Details Response History	All Content	
44. Fill TL Activities.	Response Team	Name †	
	▼ Event Contents	5.6 Expiry Date	Fri, 1 Oct, 2021
	All Content		*
	1 Brief & Checklist 2 Supplier User Guidel	5.8 TL Activities	
	3 Supplier Information	▼ 6 Commodity (*) indicates a required field	44
Supplier Registration	1		



Explanation	Screenshot		
	< SAP	Test Site	
45. Click on Select.	Acting as: JHON STEPHE		
	Console	Doc160962277 - Supplier registratio	n questionnaire
Input Help:	Event Messages		
Supplier will be filled	Event Details Response History	All Content	
out commodity,	Response learn	Ivane I	TEST TE ACTIVITES
business unit & Vendor	▼ Event Contents	5.8 TL Activities	
category	All Content	▼ 6 Commodity	
	1 Brief & Checklist	6.1 Commodity	*(select a value) [select]
	2 Suppuer User Guidel	6.2 Business Unit 6.3 Vendor category	* Unspecified
	3 Supplier Information		
Supplier Registration			
46. Click to select Apparel and Luggage and Personal Care Products.	CC AC CC AC Eve Re: Re: CC AC	And to Currently Select Name  All Commodities Apparel and Lu All Commodities Apparel and Cu All Currently Curren	ed uggage and onstruction onstruction
Supplier Registration			



Explanation	Screensh	ot	
47. Click on Done.	Choose Values for Common Add to Currently Selected Name V Val Commolians Val Commolians Building and Construct Building and Construct Building and Construct Characta midding Building and Construct Characta data and Adding and Construct Characta and Adding and Characta and Adding and Characta and Adding and Characta Characta and Adding and Characta and Adding and Adding and Characta and Adding and	dity Search  Search  Al  Al  Curre Al  and Mentonuc Services  33  and Maintennor Services  32  and Maintennor Services  32  and Maintennor Services  33  and Maintennor Services  33  and Maintennor Services  33  and Andreade  33  and Andreade  34  and Andreade  34  and Andreade  35   ntly Selected Norme T ID No tens	
Supplier Registration			
	< SAP	Test Site	
	Console	<ul> <li>Doc160962277 - Supplier regist</li> </ul>	ration questionnaire
48. Click on select.	Event Messages Event Details Response History Response Team	All Content Name †	ILSI TE ACTIVITES
	Event Contents     All Content     Brief & Checklist     Supplier User     Guidet     Supplier Information	5.8 TLActivities        ▼ 6 Commodity       6.1 Commodity       6.2 Business Unit       6.3 Vendor category	*Apparel and Luggage and Personal Care Pr [ *(select a value) [select] * Unspecified 43
Supplier Registration	https://s1.mn1.ariba.com/Sourcing/M	ain/aw?awh=r&awssk=TJynx0YX&realm=enoc-T&passwordadap	ter=SourcingSupplierUser8kawrdt=1#
49. Click to select Arabtank Terminals LTD.	<ul> <li>Acting as: Jł</li> <li>Acting as: Jł</li> <li>Console</li> <li>Event Messages</li> <li>Event Details</li> <li>Response History</li> <li>Response Team</li> <li>Event Conte</li> <li>All Conte</li> </ul>	HON STEPHE	Choose Values for R Add to Currently Selec Region ✓ Description ↑ All Region Arabtank Terrr 19 Beema Insura Centennial Asi
Supplier Registration			



Explanation	Screenshot
50. Click on Done.	Acting as: JHON STEPHE       Choose Values for Region         Acting as: JHON STEPHE       Add to Currently Selected         Console       Doc16         Keret Messages       All Content         Event Messages       All Content         Response History       Sal TLA         Response History       Sal TLA         All Content       Sal TLA         All Content       Sal TLA         Sal Del & Checklist       Sal TLA         Sappler User       Sal TLA         Sappler User       Sal TLA         Sappler User       Sal TLA         Sappler Information       Sal Veri
Supplier Registration	
51. Click to select Vendor Category dropdown.	Image: Console     Text Sile     Image: Console       Console     Image: Doc160962277 - Supplier registration questionnaire     Image: Console       Event Messages     Console     Image: Console     Image: Console       Event Messages     All Content     Image: Console     Image: Console <ul> <li>Console</li> <li>Image: Console</li> <li>Ima</li></ul>
Supplier Registration	
52. Click to select CONTRACTORS - TERMINALS & TANKS.	Acting as: JHON STEPHE         Console       Doc160962277 - Supplier registration questionnaire         Event Messages Event Details Response History Response Team       All Content         Vert Contents       All Content         6.1 Commodity       -Apparel and Luggage and Personal Care Pr [select]         6.2 Business Unit       -308 [select]         All Content       -308 [select]         6.3 Vendor category       Unspecified         7.1 VAT Registration Number       CONTRACTORS - TERMINALS & TANKS CONTRACTORS - MECHANICAL & PIPING CONTRACTORS CONTRACTORS - MECHANICAL & PIPING CONTRACTORS         3 Supplier Information       (*) Indicates a required field



Explanation	Screenshot		
	< SAP	Test Site	
	Acting as: JHON STEPHE		
	Console	Doc160962277 - Supplier registratio	on questionnaire
53 Fill VAT	Event Messages Event Details A Response History	ll Content	
Pegistration Number	Response Team	Name †	
Registration Number.	▼ Event Contents	6.1 Commodity	*Apparel and Luggage and Personal Care Pr [select]
	All Content	6.2 Business Unit	*308 [select]
	1 Brief & Checklist	<ul> <li>vendor category</li> <li>7 Tax</li> </ul>	CONTRACTORS - TERMINALS & TANKS
	Supplier User	7.1 VAT Registration Number	
	<sup>2</sup> Guidel	7.2 Order currency	* Unspecified
	3 Supplier Information	(*) indicates a required field	
	· · · · ·		
Supplier Registration			
	< SAP	Test Site	
	Acting as: JHON STEPHE		
	Console	🗉 Doc160962277 - Supplier regi	stration questionnaire
	Event Messages		
54. Click on Order	Event Details Response History	All Content	
Currency dropdown.	Response Team	Name 1	*
	▼ Event Contents	6.3 Vendor category	CONTRACTORS - TERMINALS & TANKS
	All Content	V / Tax	
	1 Prief & Checklist	7.1 VAT Registration Number	23456782345
		7.2 Order currency	* Unspecified
	2 Supplier User Guidel	7.3 Payment Method	* Unspecified
	<ul> <li>A second constrained and s second constrained and second constrained and secon</li></ul>	8 Will you fill in or update the bank details	
Supplier Registration			
	< SAP	Test Site	
	Acting as: JHON STEPH	E	
	Console	团 Doc160962277 - Supplier	registration questionnaire
	Event Messages Event Details	All Content	
55. Click to select	Response Team	Name †	
Albanian Lek (ALL).		6.3 Vendor category	CONTRACTORS - TERMINALS & TAM
	▼ Event Contents	▼ 7 Tax	
	All Content	7.1 VAT Registration Number	23456782345
	1 Brief & Checklist	7.2 Order currency	* Unspecified V
	2 Supplier User	7.3 Payment Method	* Unspecified
	- Guidel	8 Will you fill in or update the bank details	s Afghanistan Afghani [AFN]
	3 Supplier Information	(*) indicates a requi	red field Algerian Dinar [DZD]
	l		







Explanation	Screenshot	
	< SAP	Test Site
	Acting as: JHON STEPHE	
	Console	Doc160962277 - Supplier registration questi
E9 Click on Add Bank	Event Messages Event Details Response History	All Content
Details	Response Team	Name 1
	▼ Event Contents	▼ 7 Tax
	All Content	7.1 VAT Registration Number 2345678
		7.2 Order currency
	1 Brief & Checklist	7.3 Payment Method (E)-EF
	2 Supplier User Guidel	8 Will you fill in or update the bank details
	3 Supplier Information	9 Bank Details Add Bank Details (0)
	https://s1.mn1.ariba.com/Sourcing/Ma	ain/aw?awh=r&awssk=TJynx0YX&realm=enoc-T&passwordadapter=So
Supplier Registration		
59. Click on Bank		
Country.	All Content > 9 Bank Details Bank Details (1)	
Input Help:	Name †	
Supplier will fill out	<ul> <li>Bank Account Details #1</li> </ul>	Delete
bank details	Bank Country	United Arab Emirates [AE]
	Bank Name Branch Name	*
Supplier Registration	1	
60. Fill Bank Name.	All Content > 9 Bank Details Bank Details (1) Name 1 Bank Account Details #1	Delete
	Bank Country	* United Arab Emirates [AE]
	Bank Name	
	Account Number	*
	Account Number	
Supplier Registration		



Explanation	Screenshot	
61. Click on Branch Name.	All Content > 9 Bank Details Bank Details (1) Name † Bank Account Details #1 Delete Bank Country Bank Name Branch Name Account Number IBAN Number	* United Arab Emirates [AE]  * SEJ * 5EJ * 61 *
Supplier Registration		
62. Click to select PRAVARA.	All Content > 9 Bank Details Bank Details (1) Name † Bank Account Details #1 Delete Bank Country Bank Name Branch Name Account Number IBAN Number Add an additional Bank Account Details	* United Arab Emirates [AE] * SBI * PRAVARA PRAVARA * STATE BANK SBIC
Supplier Registration		
63. Fill Account Number.	All Content > 9 Bank Details Bank Details (1) Name f Bank Account Details #1 Delete Bank Country Bank Name Branch Name Account Number IBAN Number Add an additional Bank Account Details	* United Arab Emirates [AE]   * SBI  * ERAVARA  * ERAVARA * * * * * * * * * * * * * * * * * *
Supplier Registration		



Explanation	Screenshot		
	All Content > 9 Bank Details Bank Details (1)		
	Name †		
	Bank Account Details #1	Delete	
64. Click to select	Bank Country		* United Arab Emirates [AE]
Account Number as	Bank Name		* SBI
12345634567.	Branch Name		* PRAVARA
	Account Number		* 12345634567
	IBAN Number		* 123456
	Add an additional Bank Account Details		12345634567
			PRAVARA 64
Supplier Registration			
65. Fill IBAN Number.	All Content > 9 Bank Details Bank Details (1) Name † Account Number	* 12345634567	7
	IBAN Number	*	
	Bank Account Name	*	65
	Currency	Unspecified	~
Supplier Registration			
66. Click to select	All Content > 9 Bank Details Bank Details (1) Name †		
IBAN Number as	Account Number	* 12345634567	,
1234567234567.	IBAN Number	1234567234	567
	Currency	1234567	567
	Sort Code		66
	Route Code.		
Supplier Registration	1		



Explanation	Screenshot	
67. Fill bank Account Name.	All Content > 9 Bank Details Bank Details (1) Name † Account Number IBAN Number Bank Account Name Currency Sort Code	* 12345634567 * 1234567234567 * Unspecified
Supplier Registration		
68. Click on Currency dropdown.	All Content > 9 Bank Details Bank Details (1) Name † Account Number IBAN Number Bank Account Name Currency Sort Code Route Code	* 12345634567 * 1234567234567 * <u>PRATIK</u> Unspecified ~ 68
Supplier Registration		
69. Click to select Algerian Dinar [DZD].	All Content > 9 Bank Details Bank Details (1) Name 1 Account Number IBAN Number Bank Account Name Currency Sort Code Route Code Add an additional Bank Account Details	<ul> <li>* 12345634567</li> <li>* 1234567234567</li> <li>* PRATIK</li> <li>Unspecified</li> <li>Afghanistan Afghani [AFN]</li> <li>Albanian Lek [ALL]</li> <li>Algerian Dinar [DZD]</li> <li>Angolan Kwar 60A]</li> <li>Antillan Guilder [ANG]</li> <li>Argentinean Peso \$ [ARS]</li> </ul>
Supplier Registration		



Explanation	Screenshot			
70. Fill Sort Code.	All Content > 9 Bank Details Bank Details (1) Name 1 Account Number IBAN Number Bank Account Name Currency Sort Code Brute Code	* 12345634567 * 1234567234567 * PRATIK * Unspecified 1 123456		
	Add an additional Bank Account Details	2345678		
Supplier Registration				
71. Click on Bank Key dropdown.	All Content > 9 Bank Details Bank Details (1) Name 1 Currency Sort Code Route Code Bank key Certified Bank issued Letter Bank ID	Algerian Dinar (DZD) V 234567845 234567 Unspecified V Unspecified V		
Supplier Registration				
72. Click to select [ENBDTECOM]- Emirates NBD.	All Content > 9 Bank Details Bank Details (1) Name 1 Currency Sort Code Route Code Bank key Certified Bank Issued Letter Bank ID Add an additional Bank Account Details	Algerian Dinar (DZD)  234667845 234567 Unspecified  Unspecified  [END/TECOM]-Emirates NBD [SCBKDUBAI]-Standard Chartered Bank [SCBKDUBAI]-Standard Chartered Bank [OCBCOCBC02]-Oversea-Chinese Banking Partation Limited/OCBC Centre		
Supplier Registration				



Explanation	Screenshot	
	All Content > 9 Bank Details Bank Details (1)	
	Name †	
73. Click on Attach a	Currency	Algerian Dinar [DZD]
file.	Sort Code	234567845
	Route Code	234567
	Bank key	* [ENBDTECOM]-Emirates NBD
	Certified Bank Issued Letter	*Attach a file
	Bank ID	Unspeci 73
	Add an additional Bank Account Details	_
Supplier Registration		
	All Content > 9 Bank Details Bank Details (1)	
	Name †	
74. Click on Bank ID dropdown.	Currency	Algerian Dinar [DZD]
	Sort Code	234567845
	Route Code	234567
	Bank key	* [ENBDTECOM]-Emirates NBD
	Certified Bank Issued Letter	★ W document1.docx ∨ Update fi
	Bank ID	Unspecified 🗸
	Add an additional Bank Account Details	74
		_
Supplier Registration	1	



Explanation	Screenshot				
	All Content > 9 Bank Details Bank Details (1)				
	Name †				
	Currency	Algerian Dinar [DZD]			
75. Click to select	Sort Code	234567845			
	Route Code	234567			
[0001]-Bank 1.	Bank key	* [ENBDTECOM]-Emirates NBD			
	Certified Bank Issued Letter	★ W document1.docx ∨ Update fi			
	Bank ID	Unspecified 🗸			
	Add an additional Bank Account Details	Unspecified [0001]-Bank 1			
		[0002]-Bank 3 [0003]-Bank 4			
Supplier Registration					
76. Click on Save.	Test Site Concel				
Clicking Save will only save your Repeatable Section answers. To submit your response, you will need to click Save and then cl					
	Test File				
	Acting as: JHON STEPHE				
77. Fill Comments.	Console 🛛 Doc160962277 - Supplier registration questionnaire				
	Event Messages Event Details Response History Response Team Name 1				
	VEvent Contents     7.1 VAT Registration Number       All Content     7.2 Order currency       1 Brief & Checklist     7.3 Payment Method       2 Supplier User GuideL     9 Bank Details       3 Supplier Information     12 Comments	TEST       * Albanian Lek [ALL]       * [E]-EFT Outgoing Payment       * Yes       *			
Supplier Registration					



